

PROFESSIONAL DRESS RUBRIC

Student Name (Print Legibly with Blue or Black Ink Pen) _____

Date _____

Grade Level _____

Students:	Teachers:
<ul style="list-style-type: none"> ● Please score yourself honestly in the first column at the beginning of the day. ● Please tally your final score (If not tallied: 5 points deduction). ● It is your responsibility to verify your assessments are complete and the rubric is submitted to your last class period teacher. ● <i>If submitted to the office before last class of the day: 5-point deduction.</i> ● If absent on PD Day, you have 2 days to earn up to full credit. ● If you did not professionally dress on PD day, you have 2 days to earn up to 70%. ● Professional dress must be maintained throughout the school day if you are still in the building. Points may be deducted throughout the day. 	<ul style="list-style-type: none"> ● To score, the student must meet the minimum requirements for TOP AND BOTTOM categories*. ● Teachers, please sign on the line after grading the student. ● During last class of the day, please collect, alphabetize & return forms after last class period: <ul style="list-style-type: none"> ○ 11th & 12th to Ms. Deitchler ○ 9th & 10th to Sr. Pence

Grading Scale: 0 Does not meet standard 1 Some items meet standard 2 Meets standard

TEACHER SIGNATURE: _____

STANDARD	EXPLANATION	Student	Teacher	Comments
Hair	Hair should be neatly combed or brushed and clean, both eyes visible, male and/or female long hair should be pulled back from face with fastener.	0 1 2	0 1 2	
Facial Hair/Makeup	Facial hair should be neatly trimmed or clean shaven, no non-traditional make-up.	0 1 2	0 1 2	
Belt (if pants have belt loops)	Non-studded, non-decorated, match slacks, belt if garment has belt loops (tongue tucked into loop).	0 1 2	0 1 2	
Jewelry	No facial jewelry, one pair earrings (one in each ear only), may wear one watch, no more than one non-obtrusive ring per hand, no more than one bracelet.	0 1 2	0 1 2	
*TOP (Required category to be scored – no t-shirts or sweatshirts allowed)	Clean, pressed, without wrinkles, collared, no logos except MTCHS or SkillsUSA, undershirt required with light or see-through fabric, no holes or frays, shirt tails tucked into pants. Jackets worn in the building must be <u>professional jackets</u> — no hoodies, no sweatshirts.	0 1 2	0 1 2	
*BOTTOM (Required category to be scored – no shorts or jeans allowed)	Skirts minimum finger-tip length (knee length preferable), pants (4 pockets max, no high water pants), no frayed hems, no holes, no cargo pants, no denim, waist of pants must fit at waist, no chains or studs.	0 1 2	0 1 2	
Socks	Socks, if worn, must match outfit.	0 1 2	0 1 2	
Shoes	Dress shoes (closed toe, closed back shoes), clean and polished, shoes should be paired in color, style and match outfit. No athletic shoes.	0 1 2	0 1 2	
Personal Hygiene	Showered, no odor (use deodorant/antiperspirant), no extra cologne or perfume, clean breath.	0 1 2	0 1 2	
Overall	Overall presentation of student is neat and tidy, student is not chewing gum, student is making eye contact, and student's posture is straight.	0 1 2	0 1 2	

No name, grade level, teacher signature, not blue or black ink or both scores not tallied: Up to -5 points each

Total Score _____ /40 pts = _____ /13 pts*

*Formula to calculate score: Your Total Score/40*13