

## Freshmen: Internet Core

Stephen Mathie	<a href="mailto:stephen.mathie@mtchs.org">stephen.mathie@mtchs.org</a>	RM: 111
Ben Taylor	<a href="mailto:ben.taylor@mtchs.org">ben.taylor@mtchs.org</a>	RM: 110
Nathan Bushard	<a href="mailto:nathan.bushard@mtchs.org">nathan.bushard@mtchs.org</a>	RM: 112

### Schedule:

Rooms 110, 111, 112

Daily 11:40 - 12:25

**Course Overview:** The goal of this course is to expose all freshmen to our school's focus areas. Topics included but not limited to are: electronics, IT services, cyber security, video editing, graphic design, web design and development, computer programming and the social and ethical issues surrounding each of these topics.

### Topics By Teacher

<b><u>Mr. Bushard</u></b> Electronics, IT Services & Cyber Security	<b><u>Mr. Mathie</u></b> Web Design, HTML and CSS, Computer Programming
<b><u>Mr. Taylor</u></b> Graphic Design with Photoshop, Video Editing	

### Grading:

Each teacher's rotation will be worth 400 points with a final Digital Literacy rotation worth 200 points, totaling 1000 points for the semester.

One to two days will be given at the end of each section for students to work on portfolio assignments, make-up work, etc. ALL work related to a section must be completed by the end of that section for credit.

**Course Expectations:** As a student at MTCHS, you are responsible for the following:

- Following all MTCHS Handbook policies
- Class behavior expectations which are developed around workplace traits and attributes
- Checking due dates in PowerSchool or on class calendar Late Work Policy (Student Handbook):

**LATE WORK:** Students may receive no more than a 70% for any late assignment. Late work policies are defined by individual instructors in course syllabi. No late work will be accepted after the end of grading terms such as quarter and semester. Any late or missing assignment will be scored based on original scoring. If the student earns a 70% or higher, then the student will receive a 70% on the assignment. If the student earns less than 70%, he/she will earn that percentage. Extenuating circumstances will be dealt with by individual teachers.

**MAKE-UP WORK:** Students may be allowed up to two days per unexpected absence to complete makeup work. Unexpected absences are those due to sudden illness, injuries or death in a family. Assignments or tests, which were assigned prior to the date of the absence, are due upon return.

**REDOING WORK:** If a student receives below a 70% on an assignment, a student may have one opportunity to redo that assignment for a grade up to 70%. Individual teachers will determine due dates on make-up/redo assignments and which assignments can be made up. Incomplete work may not be redone for credit

## Workplace Skills

In order to prepare for their internship, students will be instructed and assessed on the MTCHS Framework skills. This is done throughout the course and woven into various activities. Freshman students will focus primarily on Personal Skills.

**Personal Skills**

- Integrity:**  
Abides by workplace/school policies and laws; demonstrates honesty and reliability
- Work Ethic:**  
Comes to work/school every day on time, is willing to take direction, and is motivated to accomplish the task at hand
- Professionalism:**  
Dresses appropriately and uses language and manners suitable to the workplace
- Responsibility:**  
Takes accountability for ones actions and decisions
- Adaptability/Flexibility:**  
Able to change to fit new and different circumstances and environments including customers and coworkers
- Self-Motivation/Innovation:**  
Contributes new ideas and works with initiative

