

Office Hours: M-F 7:30-3:00 & by appointment

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Room #102

# School to Work

### **Course Description**

This Freshman School to Work class is a one-semester class that extends through the full year. In this course, students will engage in interest/aptitude career exploration and be introduced to industry expectations such as dress codes, workplace skills, and professional written communication.

Students will work individually and with upper classmen to gain an understanding of the focus areas and choices available at MTCHS. Throughout the course, students will be working toward the completion of an application portfolio which is required to enter into their sophomore year of high school at MTCHS.

## **Grading Policy**

Student will be graded on the grading scale set forth in the MTCHS Student Handbook

Pass (100%) 70 - 100 Fail (0%) 69 or less

### **Competencies**

Competencies must be passed in order to receive credit for the course. The course competency for School to Work is the Sophomore Portfolio.

#### **Workplace Skills**

In order to prepare for the internship, students will be instructed and assessed on the MTCHS Framework skills. This is done throughout the course and woven into various activities. Freshman year, students will focus primarily on Personal Skills.



