

MERIDIAN TECHNICAL CHARTER HIGH SCHOOL

3800 N Locust Grove Rd, Meridian ID 83646
208-288-2928

2025-2026 Citizenship and Professionalism Course Syllabus

Instructors

Ms. Jenni Bradford, Work-Based Learning Coordinator/Career Counselor

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School Hours: Monday-Friday 7:00 am - 3:00 pm, excluding school breaks

Mr. Andrew Pence, Activities Coordinator

Email: andrew.pence@mtchs.org

Phone: 208-288-2928 ext. 211

School Hours: Monday-Friday 7:00 am - 3:00 pm, excluding school breaks

Course

MTCHS students earn a Citizenship and Professional grade each of their four years. Students engage in community service and activity days, practice professional dress, and target MTCHS Framework goals. Grade level meetings and small group meetings occur throughout the year.

Standards

This course targets the [Idaho Workplace Skills for Career Readiness Standards](#) through the [MTCHS Framework](#). The MTCHS Framework includes seventeen skills in three categories: Personal Skills, Workplace Skills, and Technical Skills.

MTCHS students are introduced to the Framework Skills beginning freshman year and build fluency. They generalize across school environments as sophomores and adapt the skills outside of school as juniors and seniors. The MTCHS Framework Skills targeted in this class include:

Personal Skills	Workplace Skills	Technical Skills
Integrity	Communication	Safety and Health
Work Ethic	Decision Making	Service Orientation
Professionalism	Teamwork	
Responsibility	Leadership	
Adaptability/Flexibility	Perspectives in the Workplace	
Self-Motivation/Innovation	Planning, Organizing, Management	

Competency & Grading

Students will learn the targeted Framework Skills through four categories, listed below. The course competency is passing each category.

- Nine (9) Community Service Hours
- Activity Days
 - For information specific to Activity Days, please contact Mr. Andrew Pence, andrew.pence@mtchs.org.
- Monthly Professional Dress Days
- Grade Level MTCHS Framework Goals

Details of each category will be available in [Moodle](#) and recorded in PowerSchool. (If you are not a current student or staff please click the "Login as a Guest" button.). This is a one (1) credit Pass/Fail course, not included in GPA calculations. Students must pass to continue at MTCHS.

Communication

Student/instructor communication (regarding absence, questions, announcements, etc.) outside of class time should be conducted via school email. Both parties should check school email regularly and respond by the same time next school day.

Parents/Guardians are welcome to contact the instructor via phone or email anytime! After hours messages will be returned by the same time next school day.

Make-Up Work

Missing a school designated activity day, professional dress day, or community service opportunity does not excuse a student from it. Students must make up the activity following the directions and timelines posted in Moodle. Making up an activity day or community service opportunity may require time and arrangements outside of school.